



BUNTS' SANGHA BANGALORE

Reg. : 206/73-74 dated 20-09-1973

No. 324, Bunts' Sangha Complex, Chord Road
Vijayanagar, Bangalore – 560 040

Tel: 23399323/ 23399635/ 23399636

Email: info@buntsanghablr.com

Website: www.buntsanghablr.com

Memorandum of Association and Bye - Laws



BUNTS' SANGHA BANGALORE

Reg. : 206/73-74 dated 20-09-1973

No. 324, Bunts' Sangha Complex, Chord Road
Vijayanagar, Bangalore – 560 040

Tel: 23399323/ 23399635/ 23399636

Email: info@buntsanghablr.com

Website: www.buntsanghablr.com

Memorandum of Association and Bye - Laws

MEMORANDUM OF ASSOCIATION

1. The Association shall be called "BUNTS' SANGHA BANGALORE" (hereinafter referred to as the Sangha).
2. The registered office shall be situated at Bangalore at the following address: No.324, Bunts' Sangha Complex, Chord Road, Vijayanagar, Bangalore -560 040.
3. The objects of the Association are:
 - i. To undertake any activity such as medical, social, educational, cultural and spiritual to create an environment and condition conducive to physical well-being, moral advancement and mental peace enabling the development of whole personality of members and general public.
 - ii. To establish and run Educational Institutions, Hospitals, Health Centers and other Institutions of similar nature or General Public utility.
 - iii. To sponsor, start and run Institutions for promoting Sports and Games and other recreational activities for the Physical and Moral well being.
 - iv. To provide for interaction and diffusion of knowledge amongst the members of public, the families, members, their dependents and employees.
 - v. To provide a common place for meeting of the members of the Association and General Public for purposes of recreation, discussion of common problems, encouragement of thrift, advancement of social welfare ideas, mutual assistance, protection of interests of the members etc.
 - vi. To provide for medical assistance and other relief measures for the poor and needy members of the public.
4. The management of the affairs of the Sangha is entrusted in accordance with the Rules and Regulations of the Sangha to the Executive Committee.
5. The income and property of the Sangha howsoever derived, shall be applied solely and exclusively towards furtherance of the objects of the Sangha as set forth above and no portion thereof

shall be paid or applied or transferred directly or indirectly by way of Profits, Dividends, Bonus or otherwise to the members of the Sangha. Any payments or remuneration to any Officers or servants of the Sangha or to members of the Sangha or other persons in return for specific services rendered to the Sangha shall not be as prohibited under the clause.

6. Any surplus of assets remaining after meeting all obligations and charges of the Sangha at any time of winding up, shall be transferred to one or more organizations having objects similar to this Sangha either in full or in part.

RULES AND REGULATIONS OF THE BUNTS SANGHA BANGALORE

ARTICLE I: DEFINATIONS

- i) The Sangha' means the Bunts' Sangha Bangalore.
- ii) 'Committee' means the Executive Committee of the Sangha.
- iii) General Body means Annual General Body and Special General Body of the members of the Sangha.
- iv) 'The Rules' means Rules and Regulations of the Sangha for the time being in force and or as amended from time to time.
- v) Family means member's spouse, children, father and mother.

ARTICLE II: MEMBERSHIP

1. ELIGIBILITY

Subject to these Rules and regulations of the Sangha, the membership of the Sangha shall be to all the members of general public without any distinction of Caste, Creed or Religion. No person shall be eligible to membership of the Sangha unless he or she.

- i. Should have completed the age of 18 years on the date of application with the domicile of Bangalore Urban/ Rural District along with ID proof and address proof.
- ii. Should not have been adjudged as insolvent or undischarged insolvent.
- iii. Should not have been convicted by any court of law for an offence involving moral turpitude.

2. ADMISSION:

Any person whose application for the membership of the Sangha is proposed by at least one member and seconded by another member may be admitted subject to majority approval of the Committee Members present in the meeting.

However the Executive Committee need not assign /disclose any reason whatsoever for its refusal to admit any one as Member.

3. CLASS OF MEMBERS:

i. PATRON MEMBERS:

Any person/ couple who pays one time subscription of Rs.10,000/- (Rupees Ten Thousand only) shall be eligible to be admitted as Patron/Couple Patron member of the Sangha.

ii. COUPLE LIFE MEMBERS

Any couple who pays one time subscription of Rs.2000/- (Rupees Two Thousand only) shall be eligible to be admitted as couple life members of the Sangha.

iii. LIFE MEMBERS

Any person who pays one time subscription of Rs.1000/- (Rs. One thousand only) shall be eligible to be admitted as life member of the Sangha.

Any person can apply for change in the membership category by paying the differential of the subscription as prescribed above.

4. CESSATION OF MEMBERSHIP:

The membership of the Sangha of a person shall cease:

- i. On death of the member.
- ii. On resignation from membership and acceptance of the same by the Executive Committee.
- iii. On expulsion of member under Clause 5(iii) of Article II.

5. RIGHTS AND DUTIES OF MEMBER:

- i. All members of the Sangha to whatever category they belong shall be entitled to same rights and privileges unless otherwise specially stated.

ii. In case of a patron member, the spouse is also eligible to be enrolled as a patron member without additional subscription.

iii. Suspension/Expulsion of Members:

a) By a three fourth majority decision the Executive Committee shall have the power to suspend any member of the Sangha, including Office Bearer/s and Executive Committee Members whose conduct in the opinion of the Executive Committee, either in respect of the Sangha or otherwise is injurious to the reputation and interest of the Sangha after duly issuing notice.

b) By a three fourth majority decision the Executive Committee shall have the power to expel any member of the Sangha, including Office Bearers and Executive Committee Members for misdemeanor as mentioned in Sub-clause iii. a) above.

Provided no such decision shall be taken unless a reasonable opportunity is given for such member to be heard. A member who is aggrieved by the decision of the Executive Committee may appeal to the General Body by submitting a representation in writing to the Hon. Secretary of the Sangha within 30 days of communication of such order. The decision of the General Body shall be final in this regard.

iv. Every member of the Sangha is liable to pay to the Sangha all dues promptly and without fail.

v. A member shall not be liable personally for goods supplied to or obligation incurred by any officer of the Sangha on behalf of the Sangha.

vi. A member may resign in writing at any time subject to clearing any liability or obligation incurred by him or her while he or she was a member.

vii. A member on ceasing to be a member of the Sangha shall have no interest on the property of the Sangha or exercise any rights in respect thereto immediately after he or she ceases to be a member.

viii. Every member shall abide by the Rules and Bye-laws of the Sangha in force for the time being.

- ix. Every member shall intimate the Sangha in writing all changes in his or her address and other prescribed particulars.
- x. Every member of the Sangha has the right to inspect the Register of Members and Minute Books of General Body Meetings/ Executive Committee Meetings on application in writing during normal office hours, with prior approval of the President/ the Hon. Secretary.

In case a member makes an application in writing seeking certified copies of certain documents the same shall be issued on payment of fee as decided by the Executive Committee from time to time.

ARTICLE III GENERAL BODY

1. GENERAL BODY MEETINGS

a) Annual General Meeting:

A meeting of all members called Annual General meeting shall be convened by the Executive Committee once in a year, within four months from the last date of the financial year or such other extended period to transact the following business:

- i. To consider if thought fit to adopt the Annual Report of the Executive Committee, Audited Annual Accounts of the Sangha and Report of the Auditors of the Sangha.
- ii. To consider if thought fit, approve the programme of the activities to be carried out in the ensuing period.
- iii. To elect a President, a First Vice President, a Second Vice President (Lady), a Secretary, a Joint Secretary (Lady), a Treasurer and fifteen other members to the Committee in every second AGM.
- iv. To appoint auditor/s for the ensuing year and fix their remuneration.
- v. To consider if thought fit approve any subject or Resolution placed before it for approval by the Committee.
- vi. To consider if thought fit approve any subject or Resolution that may be brought to the notice of the General Meeting for which at least seven days Notice in writing has been given to the Sangha by a member.

- vii. Allocation and sanction of budget for the ensuing year.

b) Special General Body Meeting.

- i) Special General Body Meeting of the Members of the Sangha may be called by the Executive Committee at any time during the year to transact any business in connection with the Sangha.
- ii) The Executive Committee shall convene a Special General Body meeting on the requisition in writing signed by not less than 300 members as on the date of submitting the requisition, stating the purpose for which the meeting is being requisitioned within forty days of such requisition received by the Sangha.

2. PROCEEDING AT GENERAL BODY MEETING:

- i) The President of the Sangha or in his absence or refusal, First Vice President or Second Vice President or any person elected by majority of members present in that order shall preside over all the meetings.

The Resolution put to vote at the Meeting shall be decided on show of hands by simple majority unless and otherwise special majority is prescribed for a particular matter. An entry as to the decision in the Minute Book under the signature of the President of the meeting shall be conclusive proof. The said minutes shall be ratified in the next AGM/ SGM and the said decision is final.

- ii) Every person, whose name appears in the eligible voters list of members as on 31st March of a year, is entitled to vote in the election conducted subsequently.
- iii) In case of equality of votes the President of the meeting shall have a casting vote.
- iv) The quorum for the meeting shall be 150 members.
- v) If no quorum is present the meeting shall stand adjourned for ½ hour and the proceedings shall continue thereafter.
- vi) However, in case of members requisitioned meeting if there is no quorum at the adjourned meeting, the meeting shall stand cancelled.
- vii) The minutes of the Annual General Body meeting shall be circulated to the members within 60 days of the meeting after presenting the same at the Executive Committee meeting.

ARTICLE IV : EXECUTIVE COMMITTEE

1. THE CONSTITUTION OF THE EXECUTIVE COMMITTEE

- a) The Management of Bunts Sangha shall be vested with the Executive committee, which shall consist of the following, who shall be referred to as the Members of the Executive Committee.
 - i. President
 - ii. First Vice President
 - iii. Second Vice President who shall be a lady member
 - iv. Honorary Secretary
 - v. Joint Secretary who shall be a Lady Member
 - vi. Treasurer
 - vii. 15 other members elected by the General Body of which at least 3 should be lady members.
 - viii. The Immediate Past President and Immediate Past Honorary Secretary if they are not elected as members of Committee under any of the above mentioned clauses.
 - ix. Three persons as may be nominated by the President of the Sangha. Any vacancy under this clause shall also be filled by the President.
 - x. The President shall nominate 1/3 of the Donors who are living and whose names are given below to the Executive Committee in alphabetical order on rotation every two years.
 - 1) ASHA GOPINATH
 - 2) CHOWTA KRISHNANANDA D.
 - 3) KAMBLI KAIZER DR.
 - 4) SHETTY DIWAKAR S
 - 5) SHETTY HARISH CHANDRA
 - 6) SHETTY MANMOHAN
 - 7) SHETTY R.N.
 - 8) SHETTY R.S.
 - 9) SHETTY RAGHURAM B.

10) SHETTY S.M.

11) SHETTY SANJEEVA B.

12) SHETTY SHANKAR

13) SHETTY SHEKAR K.P.

- b) The term of office of the Executive Committee and other Office Bearers of the Sangha shall be for a period of two years and shall cease on election of a new Executive Committee in the Annual General Body meeting whenever the election is due to be held.
- c) No person shall be eligible to be a member of the Executive Committee unless he has been a member of the Sangha for a period of at least two years.
- d) No person shall be eligible to contest for the post of First Vice President, Second Vice President, Honorary Secretary, Joint Secretary or Treasurer unless he or she has been an Office Bearer or member of the Executive Committee of the Sangha for at least one term in the past.
- e) The Executive Committee members shall not be eligible to contest for the same position for more than two terms.
- f) No person shall be eligible to hold the post of President, First Vice President, Second Vice President (Lady), Hon. Secretary, Joint Secretary (Lady), Treasurer for more than one term in each post during their entire membership period.
- g) The number of votes cast by a member to elect Executive Committee members need not be equivalent to the number of candidates to be elected.

2. PROCEEDINGS AT THE MEETINGS:

- a) The quorum for the Executive Committee meeting shall be Ten in person.
- b) The Executive Committee shall meet at least once a month.
- c) The Honorary Secretary or President of the Sangha shall ordinarily convene Meetings of the Executive Committee for which at least three days notice shall be given. A meeting of the Executive Committee shall be convened on a written request of at least 50%

of the members of the Executive Committee. However, if the meeting is not convened within 15 days of such request, then the First Vice President, or in his absence the Second Vice President or the Joint Secretary shall convene the meeting.

- d) The President or in his absence or refusal First Vice President, Second Vice President or any member of the Committee duly elected for that purpose in that order shall preside over the meeting of the Executive Committee.
- e) All decisions/resolutions at the Executive Committee meetings shall be decided by a simple majority of votes. In case of equality of votes, the President of the meeting shall have a casting vote. Any entry as to the decision in the Minutes Book under signature of the President of the Meeting shall be conclusive evidence subject to ratification is final.

3. VACANCY IN THE COMMITTEE

- a) In the event of any vacancy in the office of the President or the Honorary Secretary due to death, resignation or otherwise the First Vice President or Joint Secretary as the case may be shall assume the office of the President or the Honorary Secretary respectively till the end of the term of office.
- b) In the event of vacancies caused due to death or resignation or otherwise of any member or office bearers other than under clauses 1a(i), and 1a(iv) of this Article, the Committee shall have power to nominate any member among themselves to that position until the next Annual General Meeting and in which election is due to be held.
- c) Any member of the Executive Committee who absents himself from three consecutive meetings of the Executive Committee or from all meetings of the Executive Committee for a continuous period of three months, whichever occurs first, without obtaining leave of absence from the Executive Committee, shall cease to be a member of the Committee.

However this is not applicable to Executive Committee Members nominated as described under Article IV, Clause a (viii) & a (x)

4. THE POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE:

- i) All Funds property, assets belonging to or vested in the Sangha shall be under the control of the Executive Committee who shall exercise in relation thereof all powers and authority as if the same were in trust and they are the Trustees thereof.
- ii) The Executive Committee of the Sangha duly constituted shall have power, subject to the Rules of the Sangha and overall control and direction of the General Body, to do all such things as are necessary or expedient for the management of the affairs of the Sangha or which may be conducive to the attainment of the objects of the Sangha. In particular it may:-
 - a) Sell, exchange, pledge or deal with in any manner, any movable property of the Sangha and invest or reinvest the money or proceeds in any manner permissible in law in this regard and for such of the purpose of the Sangha as may be proper and permissible.
 - b) With the prior approval of the General body, borrow or raise funds by any manner whatsoever and in that connection offer as security by way of hypothecation, mortgage or charge any assets of the Sangha, movable or immovable or rights attached thereto.
 - c) The business and affairs of the Sangha shall be carried on and managed by the Executive Committee who shall exercise all such powers and authority of the Sangha as are not specifically and expressly vested by these Rules in the General Body members
 - d) Acquire or augur by gifts, purchase, donation or exchange, take on lease or otherwise lands, buildings or other movable/ immovable property, together with all rights appurtenant thereto. However, any purchase of property of the value of more than Rs.100 lakhs (Rupees hundred lakhs only) or lease of any immovable property for more than five years shall be subject to prior approval of the General Body.
 - e) With the prior approval of the General Body to sell, transfer, or otherwise dispose or deal with any immovable properties of the Sangha or any rights attached thereto.
 - f) Construct and maintain buildings including right to alter or improve them and to equip them suitably.

- g) Manage the properties of the Sangha.
- h) Accept the management of any trust, fund or endowment in which the Sangha is interested.
- i) Raise funds for the Sangha by gifts, donations or otherwise.
- j) Receive monies, securities, instruments and/or any other movable property for and on behalf of the Sangha.
- k) Enter into agreements for and on behalf of the Sangha.
- l) To Sue, be sued and defend all Legal proceedings on behalf of the Sangha in the name of the President/ Hon. Secretary or any other person authorized by the Executive Committee.
- m) Issue receipts, sign and execute instruments and to endorse or discount cheques or other negotiable instruments through its agents on behalf of the Sangha by the Hon. Secretary /Treasurer/ authorized representatives.
- n) Make, sign and execute all such documents and instruments as may be necessary or proper for carrying on the management of the property or the affairs of the Sangha through the President/ Hon. Secretary.
- o) To appoint from time to time Chairpersons of Sub-committees, including if needed be headed by persons other than the Executive committee members and to assign / delegate such powers, duties and functions as it may deem fit, other than Chairpersons of sub-committees specified in Article VI (3).
- p) Delegate all or any of its powers in respect of a particular subject to any body duly constituted for that purpose.
- q) Establish any funds for the benefit of the employees and members.
- r) Employ from time to time on such terms and conditions as it may deem fit any person for proper carrying on the management and the affairs of the Sangha and remunerate them from the funds of the Sangha or terminate their services if necessary. Signatories for the above shall be Honorary Secretary or President.

- s) Perform all such acts and do all such things as may be necessary for the proper management of the properties and affairs of the Sangha.

However, in case of projects of any nature involving more than Rs.50 lakhs (Rupees Fifty lakhs only), the prior approval of General Body shall be taken.

TO MAKE BYE-LAWS.

In respect of :

- i) Management of the properties, funds affairs and work of the Sangha.
- ii) The Procedure for convening and the conduct of meetings of the Executive Committee, Sub-Committee and such other bodies as may be set up from time to time, including provision for the transactions of business by circulation or otherwise as may be deemed fit.
- iii) Such other purpose as may be deemed necessary.
- iv) Amend, repeal and modify the Bye-laws.
 - a) The President may invite one or more persons to any meeting of the Executive Committee whose counsel or presence in his or her opinion is useful to the subject to be discussed thereof.
 - b) The special invitee has no voting rights in the Executive Committee meetings and his or her presence shall not be counted for quorum.

ARTICLE V: OFFICE BEARERS

PRESIDENT

The President shall be elected at the Annual General Body Meeting in the elections held as notified and resolved in the AGM to hold the office till the new President is elected. The President being the constitutional head shall preside over all the General Body, meetings, Executive Committee meetings and sub-committee meetings if his guidance, advise, directions are felt to be necessary by such sub-committees.

THE FIRST VICE PRESIDENT

The First Vice President of the Sangha shall be elected in the election held at the Annual General Body Meeting as notified and resolved to hold the office till the new First Vice President is elected.

The First Vice President shall in the absence of the President perform all the functions of the President. In the event of vacancy in the office of the President due to whatsoever reason the First Vice President shall assume the office of the President for the remaining period or till the fresh election is held.

THE SECOND VICE PRESIDENT

The Second Vice President of the Sangha, shall be elected in the election held at the Annual General Body Meeting as notified and resolved to hold the office till the new Second Vice President is elected.

The First Vice-President shall in the absence of the President perform all functions of the President. In the event of vacancy in the office of the President due to whatsoever reason the First Vice-President shall assume the office of the President. In the event of vacancy arising in the office of both the President and the First Vice-President, the Second Vice-President shall assume the office of the President for the remaining period / till the fresh election is held.

THE HONORARY SECRETARY

- i) The Honorary Secretary of the Sangha shall be elected at the Annual General Body Meeting to hold office till the new Honorary Secretary is elected.
- ii) The Honorary Secretary shall maintain a Register of members of the Sangha containing the full addresses and other required particulars.
- iii) The Honorary Secretary shall supervise in general the Administration and activities of the Sangha and shall carry on the correspondence on behalf of the Sangha.
- iv) It shall be the duty of the Honorary Secretary to prepare Annual Report of the Sangha and other Sub-Committees and place it before the Executive Committee and General Body for their approval.

- v) The Honorary Secretary shall submit monthly report on the activities of the Sangha to the Executive Committee.
- vi) The Hon. Secretary shall convene the monthly meeting of the Executive Committee. The notice of the Executive Committee meeting shall be sent to all the members of the Executive Committee at least three days before the date fixed for such meeting.
- vii) Hon. Secretary shall arrange for proper safe custody of all the document and properties belonging to the Sangha.
- viii) Hon. Secretary shall exercise administrative and disciplinary authority over the staff members of the Sangha.
- ix) Hon. Secretary shall be the ex-officio member of all the Sub-committees formed.
- x) The Hon. Secretary shall arrange for the execution of all the business of the Sangha, as entrusted to him/her by the Executive Committee / General Body through resolutions.

THE JOINT SECRETARY:

The Joint Secretary of the Sangha shall be a lady member and shall be elected at the Annual General meeting to hold office till the new Joint Secretary is elected at the second/ next Annual General Meeting. In the event of the Vacancy in the office of the Honorary Secretary due to whatsoever cause the Joint Secretary shall assume the office of the Honorary Secretary for the remaining period and till fresh election.

THE TREASURER:

The Treasurer of the Sangha shall be elected in the election held at the Annual General Body Meeting as notified and resolved in the AGM to hold the office till the new Treasurer is elected. Subject to the overall control of the Executive Committee the treasurer shall have the following powers and duties.

- i) The Treasurer shall be responsible for the proper and regular maintenance of the accounts in respect of all the financial affairs of the Sangha and shall submit monthly statement of accounts to the Executive Committee.

- ii) The Treasurer shall prepare the Annual accounts, get the same audited and place it for approval before the Executive Committee. The audited annual accounts so approved shall be placed before the Annual General Body for approval along with the budget for the ensuing year.
- iii) The Treasurer shall operate all the bank accounts of the Sangha as the first signatory along with the President /Hon. Secretary as the second signatory in accordance with the approved mandate furnished to the bank.
- iv) The Treasurer shall sign receipts /vouchers / papers connected with investments /discharge fixed deposit receipts, re-deploy or renew such investments as decided by the Executive Committee/ General Body.
- v) In the event of vacancy in the office of the Treasurer, the Executive Committee shall nominate any one of the Executive Committee member to assume the office of the Treasurer, who shall hold the office for the remaining period / till the fresh election is conducted.

ARTICLE VI: SUB-COMMITTEES

1. The Sub-committees are recommendatory bodies, constitution of which shall be by invoking Rules & Regulations provisions IV(4) (ii) (o) or VI (3). The Executive Committee members may also be nominated as Co-ordinator/ Convernor of Sub-committees so constituted.

The sub-committee so constituted shall consist of members of the Sangha who evince interest in taking part in the activities of the Sangha. However in case of Youth Wing he/she should have completed 18 years, but not above the age of 35 years.

2. All the Sub-Committees shall function as recommendatory bodies and shall conduct their activities under the overall control, direction and with the approval of the Executive Committee.
3. On constitution of a new Executive Committee in the elections held from time to time the Office Bearers shall nominate the Chairpersons of the various Sub-committees from among the Executive Committee members. The nomination and the allotment

of portfolios so made shall be binding on all the Executive Members. However, in case of necessity to form sub-committees other than the Sub-committees which are in vogue, shall be formed by the Executive Committee by invoking its power IV, 4. ii) o).

4. The process of formation of various Sub-committees in vogue commences with the nomination of the Chair-person and allotment of portfolios of the sub-committees by the Office Bearers. In case of special sub-committee formed in pursuance of the resolution passed in the General Body meeting or in the Executive Committee it shall commence in terms of the tenor of such resolution.
5. Any Sub-Committees formed, irrespective of their nomenclature, such as, Ladies Wing, Youth Wing and Doctors Wing shall be Sub-Committees of the Executive Committee.
6. The Chairperson of respective sub-committee shall nominate a Convenor and a maximum of 15 persons who are members of the Sangha as sub-committee members and the same shall be approved by the Executive Committee.
7. All sub-Committee shall obtain prior approval of Executive Committee well in advance for the programmes and projects along with estimated budget for such activities.
8. The Executive Committee is authorized to allocate to these Sub-Committees necessary financial assistance to carry on their activities.

Sub-committees may also be authorized by the Executive Committee to collect funds in the name of Bunts Sangha and the money so collected should be credited to Bunts Sangha account.

9. All Chair-persons of the Sub-Committees shall submit a brief report of the programmes/ activities undertaken by them to the Executive Committee within 30 days of completion of such programme along with the statement of accounts. In case of unauthorized expenses incurred without the approval of the Executive Committee the Chairperson is liable for disciplinary action.

10. The Office Bearers shall have the power to change the Chairperson, if they deem fit for better /effective management / administration.
11. Decisions of the Executive Committee shall be final and binding on all the Sub-Committees
12. All Sub-Committees other than Special Sub-Committees approved by the AGM get automatically dissolved on the election of the new Office Bearers and the Executive Committee.
13. All the Sub-Committees shall conduct their activities within the budget sanctioned by the Annual General Body.
14. All the donations / sponsorship collected by the Sub-committees shall be deposited with the Sangha and accounted after issuing the receipts and all the payments above Rs.10,000/- shall be made through cheques only.
15. All communications to members of the Sangha in connection with the activities conducted by Sub-Committees shall be sent in the name of the Hon. Secretary in conformity with the administrative propriety.

16. **SPECIAL SUB-COMMITTEES:**

General Body may appoint Special Sub-Committees with clearly defined Roles & Responsibilities and with such delegated powers as may be deemed fit from time to time

a) **BUNTS' SANGHA RNS VIDYANIKETANA GOVERNING COUNCIL (G.C.):**

This is a Special Sub-Committee appointed under Article VI, Clause 13 above, to manage the affairs of "Bunts Sangha RNS VidyaniKETan School".

b) **CONSTITUTION:** The Governing council shall have seven members consisting of Chairman, three Ex- officio members and three Nominated members. The President, Secretary and the Treasurer of the Sangha shall be the three Ex-officio members. Sri. R.N Shetty, Chairman shall appoint three more members as the Nominated members from among eminent Educationists, Administrators or Professionals.

The Secretary of the Bunts' Sangha shall be the Convener of the Governing Council and the Treasurer of the Bunts' Sangha shall be the Treasurer of the Governing Council.

- c) **Tenure of office:** The tenure of office of the chairman and three nominated members shall be for three years. The term of office of the Ex-officio members shall be co-terminus with the tenure of the Executive Committee of the Sangha. However, Sri R N Shetty the first Chairman of the Governing Council shall continue for life.
- d) **Powers:** The Governing council shall be responsible for the Administration, Academic and Financial operations of the "Bunts Sangha RNS Vidyaniketan School" and shall have necessary powers listed below for managing the affairs of the school. Other than the President, Hon. Secretary and the Treasurer of the Sangha no other office bearers or committee members shall involve in the day to day operations of the School.
- i) **Academic:** The Governing Council shall have full powers regarding admission of students, fixing the fee structure, deciding on the curriculum/syllabus, seeking approval from competent authorities and all other academic related matters required for smooth running of the educational institution.
- ii) **Administrative:** The Governing council shall have the necessary administrative powers, to recruit all categories of staff and to fix their emoluments and other benefits, to take care of the maintenance and upkeep of the school building, garden and the surroundings, to take care of maintenance of library, computers, furniture, sports equipments and all others teaching aids.

The Governing Council may delegate certain administrative powers to the Councils/ Administrators/ Principal/ Head Mistress/ Head Master of the school, if found necessary.

- iii) **Financial powers:** The Governing Council shall prepare and present Annual Capital and Revenue Budget to the Executive committee of the Sangha. The Governing Council shall not exceed the budget approved by the Sangha for Capital and revenue expenditure.

- e) **Operation of the Bank Accounts:** Bank Account/s of the school shall be opened in Scheduled Commercial Bank/s. The bank Account/s shall be operated by the Treasurer of the Governing council jointly with the Chairman of the Governing Council or in his absence by the Convener of the Governing Council.
- f) **Meetings of the Governing Council:** Governing Council shall hold its meetings at least once in three months. In the absence of the Chairman, the President of Bunts' Sangha shall chair the meetings.
- g) **Quorum for the meeting:** Quorum for the meeting of the Governing Council shall be four. All decisions in the meeting shall be decided by a simple majority of votes. In case of equality of votes the chairman of the meeting shall have a casting vote.
A copy of the proceeding of every Governing Council meeting shall be forwarded to the EC of Bunts' Sangha.
- h) **Financial Budget:** The Governing Council shall submit its annual report along with Budget estimates for the ensuing financial year to the EC of the Bunts' Sangha.
- i) **Vacancy:** In the event of the position of the Chairman of the Governing Council falling vacant, the President of the Sangha shall assume charge as the chairman of the Governing council. The President of the Sangha shall cause to convene an Extra-ordinary General Body Meeting (EGM) of the Sangha within 180 days to reconstitute the Governing Council and to make such amendment in the Bye-laws as may be required.

ARTICLE VII : PRIVILEGE OF THE DONORS:

The existing Donors as listed under Article IV, I (x) shall have the privilege of making use of the Auditorium for one day in the calendar year for his/her own use or for the use of his/her family members free of cost subject to availability.

ARTICLE VIII : PROPERTY OF THE SANGHA:

All the property of the Sangha, movable and immovable shall be vested with Executive Committee of the Sangha and all documents relating to such Properties shall stand or be executed in the name of the President/ Hon. Secretary for and on behalf of the Sangha or in

terms of the directions/decisions of the Executive Committee / General Body.

ARTICLE IX: SUITS

All suits, complaints and applications by or against the Sangha in any Court or office whatsoever shall be instituted or filled/ defended in the name of the Sangha under the Signature of the President/ Hon. Secretary. All the suit/proceedings against the Sangha shall be instituted in Bangalore City only where the registered office of the Sangha is situated

ARTICLE X: FUNDS

All funds of the Sangha shall be kept in a Bank approved by the Executive Committee. The funds of the Sangha may also be invested in securities for the time being in the modus specified under the provisions of Section 13(l)(d) read with Section II(5) of the Income Tax Act, 1961 or any modification thereof. For the purposes of dealing with Bank or Banks or investments in securities the Treasurer jointly with the President or Honorary Secretary of the Sangha is authorized to sign, endorse, negotiate and otherwise deal with all such accounts, funds or investments provided.

ARTICLE XI: FINANCIAL ACCOUNTS

FINANCIAL YEAR:

The financial year of the Sangha shall be 1st April of the year to the 31st March of immediately following year.

ACCOUNTS:

The accounts of the Sangha shall be audited by Chartered Accountant, and statement of accounts so audited together with the report of Auditor shall be placed before the Annual General Meeting for approval.

ARTICLE XII: WORKING HOURS

The working hours of the Sangha shall be determined by the Executive Committee from time to time.

ARTICLE XIII: MINUTE BOOKS

Separate Minutes Book shall be kept, to record the proceedings / decisions of the General Body, Executive Committee and Sub-Committee meetings and the minutes so recorded shall be signed by the President / Chairman of the respective meeting. The recorded minutes of the meeting duly signed by the President / Chairperson shall be the conclusive evidence of business transacted at that meeting. Only members submitting requisition in writing seeking copies of the minutes correspondences shall be furnished.

ARTICLE XIV: INDEMNITY

The Office Bearers and Executive committee members of the Sangha shall act honestly, accountably and transparently applying their utmost diligence in all their acts done for and on behalf of the Sangha. They shall be held responsible for all their acts committed detrimental to the interest of the Sangha. They shall discharge all their duties corresponding to the powers vested with them in good faith without any dereliction.

ARTICLE XV: AMENDMENTS

Amendments to the rules and Regulations of the Sangha may be made by the General Body by three fourth majority of members present in person and voting at a meeting.

Notice of 21 days should be issued to all Members before the meeting of General Body or EGM for the said purpose.

Amendments to Memorandum of Association of the Sangha may be made by General Body by three fourth of members present in person and voting at a meeting for which a notice of at least 21 days previous to the date of the General Meeting has been given to every member entitled to attend and vote. The notice should mention the proposition to be voted. The amendments should also be confirmed by a similar majority of votes at a second general meeting, convened after an interval of 30 days after the General Meeting at which amendments were first passed.

All provisions of the Karnataka Societies Registration Act, 1960 are applicable to the Sangha and any rules of the Sangha which are contrary to that Act shall stand modified to that extent.

No amendments to the Memorandum of Association and Rules and Regulations shall be made which may prove to be repugnant to the provisions of section 2(15), 11, 12, 13 and 80G of the Income Tax Act, 1961 or any modification thereof and to that extent shall be deemed to be invalid and never have been made. Further, no amendment shall be carried out without the prior approval of the Commissioner of Income Tax having jurisdiction.

ARTICLE XVI : DISSOLUTION

If not less than three fourth of the members of the Sangha so decide the Sangha shall stand dissolved. Any surplus property remaining after meeting all debts and liabilities should not be distributed amongst members, but should be transferred to any other Organization whose objects are similar to those of this Sangha and which enjoys recognition u/s.80G of the Income Tax Act, 1961, and determined by the members by majority of votes not less than three fourth or in case of default thereof.

Provided however, by a simple majority of votes by members the surplus asset remaining may be transferred to Government to be utilized for any of the purposes referred to in the Section 3 of Karnataka Societies Registration Act, 1960.

Sd/-

Santhosh Shetty J.

Hon. Secretary

Sd/-

Chandrabhas Rai D.

President

Note : Amendment approved in the EGM held on 09-12-2017